

JLYSSL MATCH RESCHEDULING AND CANCELLATION POLICY

Purpose

This policy is being implemented to clarify team responsibilities when making changes to scheduled matches on JLYSSL fields. A scheduled match is one that has been accepted by the Match Secretary or Field Scheduler and has been posted on the MySoccerLeague website.

The problem of late or no notification by JLYSSL teams seriously impacts the League's expenses and our ability to provide fields and referees to our teams for all matches.

The goal of this policy is not to impose fines. The purpose is to make teams aware of their responsibilities regarding use of League resources such as fields and referees. The League would prefer for teams to respect this policy and not to have to impose fines.

Policy

All teams playing scheduled matches on JLYSSL fields must give a minimum of ninety-six hours' notice to request a reschedule for a match or to cancel a scheduled match.

The Coach, Manager, or other designated team official may make the notification and the notification must be received by the teams' designated Match Secretary a minimum of ninety-six hours before posted game time. Acceptable forms of communication are phone, email, or text message, but confirmation must be received from the League before the team has satisfied its responsibility.

Sanctions for Non-Compliance

- Competitive Teams (playing Norcal, CCSL) — \$250 fine per incident
- Recreational Teams (playing other JLYSSL teams) — \$125 fine per incident

The fine will be levied against the team and billed to its club. These amounts represent the actual costs to the league for field rental and referee fees.

The match secretary will notify the team and club of the fine. In cases of dispute, the designated Match Secretary will judge situations involving unforeseen circumstances or emergencies. Appeals will be heard by the JLYSSL Board of Directors, who have the final authority over the disposition of a match and sanctions. Appeals must be made within two weeks of notification.

Additional Team Responsibilities

If a JLYSSL team is involved in a scheduled match in which the away team causes the late cancellation or no-show, the JLYSSL team is responsible for filing an Incident Report with the appropriate competition authority so that JLYSSL can seek reimbursement of field and referee costs from the away team or club.

The JLYSSL notification period of 96 hours is the same as that adopted by Norcal, so this policy does not place additional requirements on the teams participating in this competition. CYSA/CCSL does not permit changes once the schedule is published.

Notification Procedure

Team official must first attempt to contact their match secretary. This is usually by age group although it may be a central official for competitive divisions. If the team official has not received confirmation of their notification within a few hours, they may also contact:

- League Match Secretary
- League Referee Coordinator
- Club Referee Coordinator
- Club President or other Club Official
- Any other League Official